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| **Group mobility students****Erasmus+ Konstortium KA1** | Green: to be filled in by the participant  |
| **Consortium Leader****Bildungshaus Schloss St. Martin** | Blue: to be filled in by the host organisation |

**Certificate of attendance/Aufenthaltsbestätigung**

**I. DETAILS ON THE COORDINATOR**

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| Name of the coordinator:      Sending institution (name, address):      Contact person (name, function, e-mail, tel.):       |

**II. DETAILS OF THE PROGRAMME ABROAD**

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| Receiving organisation (name, address):      Contact Person (name, function, e-mail, tel.):       |

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| Dates of start and end of the mobility period:       |

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| **Programme of the mobility period**:      |
| **Competences acquired by the participants**:      |

**Describe your contributions to the Erasmus Basic Quality Principles\* before, during and after the mobility**

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| **Coordinator** |
| Inclusion and diversity      |
| Environmental sustainability and responsibility      |
| Digital education/virtual cooperation/ blended mobility      |
| Active participation in the network of Erasmus       |

**III. List of participating students**

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| **[Name, Surname]** |

**By signing this document, the coordinator and the receiving organisation confirm that this mobility has taken place as outlined above.**

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| **THE COORDINATOR** Coordinator’s signature........................................................................... Date: …………………………………………………………….. |

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| **THE RECEIVING ORGANISATION** Coordinator’s signature |
| ....................................................................... | Date: ................................................................... |

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| **Checklist (documents participants**)* + - * To be sent electronically:
	+ Participant report – EU Survey (you will receive a mail from EU-CORPORATE-NOTIFICATION-SYSTEM@ec.europa.eu with a link to this report, fill in and submit electronically)
	+ Document your experiences etc. on your homepage (don’t forget the ERASMUS Logo!)
		- * Mail to office@fachschulen-steiermark-erasmus.eu
	1. Unterschriebenes Datenblatt/Vertrag – **before** your mobility is fixed!
	2. Signed Learning Agreement – **before** your mobility is starting!
	3. Signed Certificate of Attendance (immediately after returning from the mobility)
	4. Reflexion form – Feedbackformular
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